

Purpose: This agreement delineates the financial arrangement between the Local Department of Social Services (LDSS) and the resource parents who agree to the placement and care of a child in foster care.

- 1) The _____ LDSS agrees to reimburse _____ (resource parent name[s]) for the care of _____ (name and birth date of child in foster care).
- 2) Reimbursement for basic maintenance will occur at the rate of _____ per month per the state-approved maintenance rate structure.
- 3) If applicable, LDSS approved an enhanced maintenance payment of _____ per month for increased supervision and support required from the resource parents to meet the child's specialized needs, based on the results of the Virginia Enhanced Maintenance Assessment Tool (VEMAT) for the child. This payment is in addition to the basic foster care maintenance expenses listed in Item #2 above.

Monthly Maintenance	Basic	Enhanced		Grand Total
Room and Board				
Clothing Allowance				
Personal Care, Recreation				
Other:				
Total				

- 4) The total monthly payment is _____
- 5) Payment will be sent to the approved resource parents by the LDSS during the following time period _____ (e.g., last day of the month, second week of the month etc.). There may be a delay _____ (e.g., 30 day, 45 day) for receipt of the first payment due to the time required to setup the case in the payment system.
- 6) _____ agrees to submit any necessary vouchers or receipts for reimbursement in a timely fashion, but not later than 30 days after incurring the expense. These expenses must be pre-authorized by the LDSS.

Resource Parent Signature Date

Resource Parent Signature Date

LDSS Staff Date

LDSS Staff Date