



**COMMONWEALTH OF VIRGINIA**  
**DEPARTMENT FOR AGING AND REHABILITATIVE SERVICES**

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**Manual – Public Pay ALF Assessment Manual**

**Transmittal # - DARS-APSD-30**

The following acronyms are used in this transmittal:

- AGSH**-Auxiliary Grant Supportive Housing
- ALF**-Assisted Living Facility
- APS**-Adult Protective Services
- DARS**-Department for Aging and Rehabilitative Services
- DMAS**-Department of Medical Assistance Services
- LDSS**-Local Department of Social Services
- UAI**-Uniform Assessment Instrument

The purpose of this transmittal is to provide revised guidance on the Public Pay ALF Assessment Manual. Grammatical, capitalization, and punctuation changes that do not alter the meaning of the guidance are not identified in the transmittal.

The APS Division undertook revisions not only to reflect regulatory updates and other programmatic changes, but also in response to directives from the Office of Regulatory Management (ORM) to consolidate and reduce state agency regulations and guidance documents.

The provisions included in this transmittal are effective upon receipt. This transmittal and manual are available on FUSION at <https://fusion.dss.virginia.gov/dars/DARS-Home/ADULT-SERVICES/Adult-Services-Manuals>

Specific changes to the manual are described in the following chart:

<b>Section</b>	<b>Significant Changes</b>
Entire Manual	Struck references to “targeted case management” and “Medicaid case management” in ALF settings. This program is no longer provided by DMAS and DMAS has stricken references to this program in agency manuals.

	<p>Struck duplicative or repetitive content.</p> <p>Used acronyms when appropriate.</p> <p>Stated that sample decision letters have been relocated to the DSS intranet.</p> <p>Struck section addressing special care needs as this does not fall within the purview of DARS.</p> <p>Renumbered headings as needed.</p>
14.1	Clarified that there is no source of payment for ALF assessments for non-LDSS assessors.
14.3	Updated definitions of “assisted living facility” and “public human services agency.”
14.11	Corrected the name of the DMAS computer system for screenings.
14.12	Clarified content about UAI training.
14.27	Referenced location of AGSH operating manual.
14.47.1	Referenced who may provide mental health or intellectual disability services.
14.54	Used term “APS Division staff” to describe who may provide technical assistance to LDSS.
Appendix D	Updated heading to better reflect the content that follows.

Questions about this transmittal should be directed to the appropriate APS Division staff person.

*Kathryn A. Hayfield*

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