

## VDSS DIVISION OF LICENSING PROGRAMS (DOLP) CONTACT INFORMATION

The Division of Licensing Programs (DOLP) has regional offices located throughout Virginia. Please contact the Licensing Office near you (**See Below**) for information or questions regarding Adult Care and Child Welfare licensing. Information is also available on our website at [www.dss.virginia.gov](http://www.dss.virginia.gov)

### HOME OFFICE

Virginia Department of Social Services  
Division of Licensing Programs  
5600 Cox Road  
Glen Allen, Virginia 23060  
Fax: (804) 726-7132, E-Fax: [dss.dolp@dss.virginia.gov](mailto:dss.dolp@dss.virginia.gov)  
**Statewide Toll-Free # 1-800-543-7545**

### REGION 1

#### EASTERN LICENSING OFFICE – Adult Programs

420 N. Center Drive, Suite 100  
The Shenandoah Building #11  
Norfolk, Virginia 23502  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 389-1951, (804) 310-1406  
**Fax:** (804) 726-7132  
E-Fax: [eastern\\_licensing\\_fax@dss.virginia.gov](mailto:eastern_licensing_fax@dss.virginia.gov)  
**Counties:** Accomack, Northampton, Greensville, Isle of Wight, Southampton, Surry, Sussex  
**Cities:** Chesapeake, Emporia, Norfolk, Portsmouth, Suffolk, Virginia Beach, Franklin

#### PENINSULA LICENSING OFFICE – Adult Programs

11751 Rock Landing Drive, Suite H6  
Newport News, Virginia 23606  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 389-1951, (804) 310-1406  
**Fax:** (804) 726-7132  
E-Fax: [peninsula\\_licensing\\_fax@dss.virginia.gov](mailto:peninsula_licensing_fax@dss.virginia.gov)  
**Counties:** Charles City, Gloucester, James City, Mathews, Middlesex, New Kent, York  
**Cities:** Hampton, Newport News, Poquoson, Williamsburg

### REGION 2

#### CENTRAL LICENSING OFFICE – Adult Programs

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 389-1951, (804) 310-1406  
**Fax:** (804) 726-7132  
E-Fax: [clo.fax@dss.virginia.gov](mailto:clo.fax@dss.virginia.gov)  
**Counties:** Albemarle, Fluvanna, Louisa, Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Lunenburg, Mecklenburg, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Westmoreland  
**Cities:** Blackstone, Charlottesville, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, West Point

#### CHILD WELFARE LICENSING UNIT

(Child-placing agencies, children's residential facilities and independent foster homes for **all regions** of Virginia)

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 310-1406, (804) 389-1951  
**Fax:** (804) 726-7132

E-Fax: [cwu.fax@dss.virginia.gov](mailto:cwu.fax@dss.virginia.gov)  
Covers: Statewide- all Cities and Counties of the Commonwealth of Virginia

### REGION 3

#### FAIRFAX LICENSING OFFICE – Adult Programs

3701 Pender Drive, Suite 450, Fairfax, Virginia 22030  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 310-1406, (804) 389-1951  
**Fax:** (804) 726-7132  
E-Fax: [flo.fax@dss.virginia.gov](mailto:flo.fax@dss.virginia.gov)  
**Counties:** Arlington, Loudoun, Fairfax  
**Cities:** Alexandria, Annandale, Centreville, Fairfax, Falls Church, Leesburg, Herndon, Vienna

#### NORTHERN LICENSING OFFICE – Adult Programs

410 Rosedale Court, Suite 270, Warrenton, Virginia 20186  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 310-1406, (804) 389-1951  
**Fax:** (804) 726-7132  
E-Fax: [nlo.fax@dss.virginia.gov](mailto:nlo.fax@dss.virginia.gov)  
**Counties:** Culpeper, Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford  
**Cities:** Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City

#### VALLEY LICENSING OFFICE – Adult Programs

1550 Commerce Road, Suite 103, Staunton, Virginia 24401  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 389-1951, (804) 310-1406  
**Fax:** (804) 726-7132  
E-Fax: [vlo.fax@dss.virginia.gov](mailto:vlo.fax@dss.virginia.gov)  
**Counties:** Augusta, Clarke, Frederick, Greene, Highland, Madison, Orange, Page, Rockingham, Shenandoah, Warren  
**Cities:** Harrisonburg, Staunton, Waynesboro, Winchester

### Region 4

#### PIEDMONT LICENSING OFFICE – Adult Programs

210 First Street SW, Suite 200, Roanoke, Virginia 24011  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 310-1406, (804) 389-1951  
**Fax:** (804) 726-7132  
E-Fax: [piedmont\\_licensing\\_fax@dss.virginia.gov](mailto:piedmont_licensing_fax@dss.virginia.gov)  
**Counties:** Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston  
**Cities:** Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

#### WESTERN LICENSING OFFICE – Adult Programs

190 Patton Street, Suite 100, Abingdon, Virginia 24210  
**Mailing Address:** 5600 Cox Road, Glen Allen, Virginia 23060  
**Tel:** (804) 310-1406, (804) 389-1951  
**Fax:** (804) 726-7132  
E-Fax: [wlo.fax@dss.virginia.gov](mailto:wlo.fax@dss.virginia.gov)  
**Counties:** Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe  
**Cities:** Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford