

International Rescue Committee
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Rescue.org

June 26, 2015

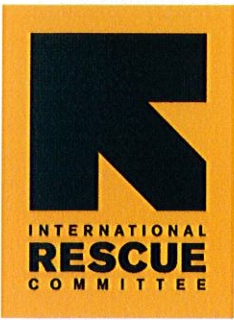
Mr. Robert Early
Virginia Department of Social Services
General Services
801 East Main Street
Richmond, VA. 23219

Dear Mr. Early,

The International Rescue Committee, Inc. is pleased to submit this proposal in response to the Request for Proposals from the Virginia Office of Newcomer Services (RFP # CVS-15-091) for Refugee Services in the Richmond Area Program (VRRP).

Enclosed you will find:

1. Application Cover Sheet
2. Application Proposal Checklist
3. Proposal Narrative
4. Form A: Proposed Performance Goals, RSS
5. Form A: Proposed Performance Goals, TAP
6. Form B1: Budget Summary, RSS
7. Form B2: Detail, Salaries, and Employee Benefits, RSS
8. Form B3: Other Proposed Expenses, RSS
9. Form B1: Budget Summary, TAP
10. Form B2: Detail, Salaries and Employee Benefits, TAP
11. Form B3: Other Proposed Expenses, TAP
12. Form C: Program Assurances Statement
13. Form D: Federal Certifications
14. Form E: Federal Assurances Form
15. Form F: W9 Tax Form
16. Form G: FFATA
17. Form H: State Corporation Commission
18. Attachment A: RFP Richmond Service Area
19. Attachment B: U.S. Domestic Program: Refugee Resettlement and Role of ONS
20. Attachment C: Richmond Area Projected Population Growth
21. Attachment D: Richmond Area Unemployment; Past and Recent
22. Attachment E: Fastest Growing Occupations in Virginia
23. Attachment F: Reception and Placement Program



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24. Attachment G: Office of Refugee Resettlement Matching Grant Program
25. Attachment H: Refugee Arrivals to Richmond
26. Attachment I: VCCI Goals
27. Attachment J: Virginia Refugee Student Achievement Project
28. Attachment L: Outcome Goals and Performance Standards
29. Attachment M: Individuals Eligible to be Served
30. Attachment N: IRC Organizational Charts
31. Attachment O: Letters of Support
32. Attachment P: IRC Volunteers in Richmond
33. Attachment Q: Staff Positions and Job Descriptions
34. Attachment R: 501c3 Status
35. Attachment S: IRC Board of Directors
36. Attachment T: Confidentiality Policy
37. Attachment U: Fiscal Year 2014 Financial Statements

Please contact me at 212-551-0994 or Jessica.Shih@Rescue.org should you have any questions or concerns. Thank you for your consideration, it is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jessica Shih', written over the printed name.

Jessica Shih
Program Manager
International Rescue Committee, Inc.