

**VIRGINIA DEPARTMENT OF SOCIAL SERVICES**  
**DIVISION OF LICENSING - CHILDREN'S PROGRAMS**  
**CONTACT INFORMATION**

The Division of Licensing - Children's Programs has regional offices located throughout Virginia.

Please contact the Licensing Office near you (see below) for information or questions regarding child care licensing.

Information is also available on our website at [www.dss.virginia.gov](http://www.dss.virginia.gov)

**VDSS/CENTRAL LICENSING OFFICE**

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008  
Tel: (804) 662-9743, Fax: (804) 819-7113 or (804) 819-7114  
*Counties:* Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Lunenburg, Mecklenburg, Northumberland, Nottoway, Powhatan, Richmond, Westmoreland  
*Cities:* Blackstone, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, Westpoint

**VDSS/CHILD WELFARE LICENSING UNIT**

**(Child-placing agencies, children's residential facilities and independent foster homes)**

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008,  
Tel: (804) 662-7053, Fax: (804) 819-7113 or (804) 819-7114  
Covers: Statewide- all Cities and Counties of the Commonwealth of Virginia

**VDSS/EASTERN LICENSING OFFICE**

420 N. Center Drive, Suite 100  
The Shenandoah Building, #11  
Norfolk, Virginia 23502-0015  
Tel: (757) 985-4700, Licensing Fax: (757) 455-0836  
Main Fax: (757) 455-0840, Quality Control Fax: (757) 455-0841  
*Counties:* Accomack, Northampton, Greensville, Isle of Wight, Southampton  
*Cities:* Chesapeake, Emporia, Franklin, Norfolk, Portsmouth, Suffolk, Virginia Beach

**VDSS/FAIRFAX LICENSING OFFICE**

3701 Pender Drive, Suite 125, Fairfax, Virginia 22030  
Tel: (703) 934-1505, Fax: (703) 934-1558  
*Counties:* Arlington, Loudoun, Fairfax  
*Cities:* Alexandria, Annandale, Fairfax, Falls Church, Leesburg, Herndon, Vienna

**VDSS/NORTHERN LICENSING OFFICE**

410 Rosedale Court, Suite 270  
Warrenton, Virginia 20186  
Tel: (540) 347-6345, Fax: (540) 347-6304  
*Counties:* Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford.  
*Cities:* Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City

**VDSS/PIEDMONT LICENSING OFFICE**

210 First Street, S.W., Suite 200, Roanoke, Virginia 24011  
Tel: (540) 204-9631, Fax: (540) 561-7569  
*Counties:* Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston  
*Cities:* Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

**VDSS/PENINSULA LICENSING OFFICE**

11751 Rock Landing Drive, Suite H6, Newport News, Virginia 23606  
Tel: (757) 247-8020, Fax: (757) 247-8024  
*Counties:* Charles City, Gloucester, James City, Mathews, Middlesex, New Kent, Prince George, Surry, Sussex, York  
*Cities:* Hampton, Newport News, Poquoson, Williamsburg

**VDSS/VALLEY LICENSING OFFICE**

UVA Medical Park-Augusta  
57 Beam Lane, Suite 102, Fishersville, Virginia 22939-2206  
Tel: (540) 332-2330, Fax: (540) 332-7748  
*Counties:* Albemarle, Augusta, Clarke, Fluvanna Frederick, Greene, Highland, Louisa, Madison, Orange, Page, Rockingham, Shenandoah, Warren  
*Cities:* Charlottesville, Culpeper, Harrisonburg, Staunton, Waynesboro, Winchester

**VDSS/WESTERN LICENSING OFFICE**

190 Patton Street, Abingdon, Virginia 24210  
Tel: (276) 676-5655, Fax: (276) 676-5621  
*Counties:* Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe  
*Cities:* Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

**HOME OFFICE**

Virginia Department of Social Services  
Division of Licensing Programs  
801 East Main Street, 9th Floor  
Richmond, Virginia 23219-2901  
Tel: (804) 726-7154, Fax: (804) 726-7132

**VDSS-Licensing's statewide toll-free number:  
1-800-543-7545 or for the Richmond area only, call  
804-692-2394.**