

VIRGINIA DEPARTMENT OF SOCIAL SERVICES

RESIDENTIAL ENVIRONMENT COMPLIANCE FORM FOR CHILDREN'S RESIDENTIAL FACILITIES

FACILITY NAME: _____

DATE OF REVIEW: _____ REVIEWED BY: _____

Regulation:	Compliance Indicator
140.A LIABILITY INSURANCE-premises & facility operations	
140.B VEHICULAR INSURANCE-all transportation vehicles, including staff owned vehicles	
140.C GOVERNING BODY MEMBERS & STAFF WHO HANDLE FACILITY FUNDS OR RESIDENT FUNDS ARE BONDED OR INDEMNIFIED AGAINST EMPLOYEE DISHONESTY	
360.C DOCUMENT ANNUALLY THAT BUILDINGS & EQUIPMENT ARE MAINTAINED IN ACCORDANCE WITH THE VIRGINIA STATEWIDE FIRE PREVENTION CODE	
360.D INITIAL AND ANNUAL HEALTH INSPECTIONS: 1. GENERAL SANITATION 2. THE SEWAGE DISPOSAL SYSTEM 3. THE WATER SUPPLY 4. FOOD SERVICE OPERATIONS	
360.E BUILDINGS & PHYSICAL ENVIRONMENT PROVIDE ADEQUATE SPACE & DESIGN TO MEET THE SPECIALIZED NEEDS OF RESIDENTS	
360.G SWIMMING POOLS INSPECTED ANNUALLY BY STATE OR LOCAL HEALTH AUTHORITIES <u>OR</u> BY A SWIMMING POOL BUSINESS	
370.A HEAT OF NO LESS THAN 68°F IS MAINTAINED, EVENLY DISTRIBUTED IN ALL RESIDENT OCCUPIED ROOMS	
370.B NATURAL/MECHANICAL VENTILATION TO THE OUTSIDE IN ALL ROOMS USED BY RESIDENTS	
370.C AIR CONDITIONING/ MECHANICAL VENTILATING SYSTEMS IN ALL ROOMS OCCUPIED BY RESIDENTS WHEN TEMPERATURE IN THOSE ROOMS EXCEEDS 80°F	
380.A ARTIFICIAL LIGHTING BY ELECTRICITY	
380.B ALL AREAS WITHIN BUILDINGS LIGHTED FOR SAFETY & LIGHTING SUFFICIENT FOR ACTIVITES BEING PERFORMED	
380.C LIGHTING IN HALLS SHALL BE ADEQUATE/ CONTINUOUS AT NIGHT	
380.D OPERABLE FLASHLIGHTS/BATTERY-POWERED LANTERNS AVAILABLE FOR EACH STAFF MEMBER ON PREMISES BETWEEN DUSK AND DAWN	
380.E OUTSIDE ENTRANCES & PARKING AREAS-LIGHTED FOR PROTECTION AGAINST INJURIES AND INTRUDERS	
390.A PLUMBING SHALL BE MAINTAINED IN GOOD OPERATIONAL CONDITION	
390.B ADEQUATE HOT/COLD RUNNING WATER AT ALL TIMES	
390.C PRECAUTIONS TO PREVENT SCALDING. WATER TEMPS MAINTAINED BETWEEN 110 AND 120 DEGREES F.	

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400.A	IN EACH LIVING UNIT 1 TOILET, 1 HAND BASIN, AND 1 SHOWER <u>OR</u> BATHTUB IN EACH LIVING UNIT (space in which a group of children reside; see 460.A interpretation block)	
400.B	EACH FACILITY 1 BATHROOM EQUIPPED WITH A BATHTUB.	
400.C	1 TOILET, 1 HAND BASIN, AND 1 SHOWER OR TUB FOR EVERY 8 RESIDENTS FOR FACILITIES LICENSED BEFORE 7/1/1981.	
400.D	AFTER 7/1/81, 1 TOILET, 1 HAND BASIN, AND 1 TUB OR SHOWER FOR EVERY 4 RESIDENTS. FACILITIES LICENSED AFTER 12/28/2007 SHALL COMPLY WITH 1:4 RATIO.	
400.E	WHEN NO SEPARATE STAFF BATHROOM, STAFF ON DUTY COUNTED IN THE DETERMINATION OF REQUIRED NUMBER OF TOILETS AND HAND BASINS.	
400.F	APPROPRIATE HEIGHT WALL FASTENED MIRROR WHERE HAND BASINS ARE LOCATED	
410.A	ADEQUATE SUPPLY OF NECESSITIES FOR RESIDENT'S PERSONAL HYGIENE	
410.B	CLEAN, INDIVIDUAL WASHCLOTHS/TOWELS IN GOOD REPAIR AND AVAILABLE EACH WEEK AND MORE OFTEN AS NEEDED	
410.C	RESIDENTS IN CARE ARE <u>INCONTINENT/NOT TOILET TRAINED</u> : <ol style="list-style-type: none"> 1. SPONGING, DIAPERING ON A NONABSORBENT CHANGING SURFACE CLEANED WITH WARM SOAPY WATER AFTER EACH USE. 2. COVERED DIAPER PAIL OR EQUIVALENT, WITH LEAK PROOF DISPOSABLE LINERS. IF CLOTH & DISPOSABLE DIAPERS ARE USED A DIAPER PAIL FOR EACH. 3. ADAPTER SEATS/TOILET CLEANED WITH WARM SOAPY WATER AFTER EACH USE. 4. STAFF WASH THEIR HANDS AFTER TOILET ASSISTING A CHILD OR THEMSELVES. 5. APPROPRIATE PRIVACY, CONFIDENTIALITY AND DIGNITY MAINTAINED FOR TOILETING AND DIAPERING OF RESIDENTS. 	
420.A	4 YEARS AND OLDER- SEPARATE SLEEPING AREAS (M/F)	
420.B	NO MORE THAN 4 CHILDREN SHARE A BEDROOM	
420.C	CHILDREN USING MECHANICAL DEVICES FOR WALKING - PLANNED, PERSONALIZED MEANS OF EMERGENCY EGRESS	
420.D	BEDS 3 FT. APART AT HEAD, FOOT AND SIDES – DOUBLE-DECKER BEDS 5 FT. APART AT HEAD, FOOT AND SIDES	
420.E	SLEEPING QUARTERS SPACE REQUIREMENTS: (n/a to primitive campsites) <ol style="list-style-type: none"> 1. 80 SQ. FT. FLOOR AREA 1 PERSON BEDROOM 2. 60 SQ. FT. OF FLOOR AREA PER PERSON IN ROOMS FOR 2 OR MORE PERSONS 3. CEILINGS <u>PRIMARY HEIGHT</u> SHALL BE AT LEAST 7½ FT. TALL (EXCLUDING DORMERS, PROTRUSIONS, OR DUCT WORK.) 	
420.F	EACH CHILD SEPARATE, CLEAN, COMFORTABLE BED WITH MATTRESS, PILLOW, BLANKET(S), BED LINENS, & <u>IF NEEDED</u> , A WATERPROOF MATTRESS COVER.	
420.G	BED LINENS CHANGED AT LEAST EVERY 7 DAYS	
420.H	MATTRESSES SHALL BE FIRE RETARDANT	
420.I	CRIBS FOR RESIDENTS UNDER 2 YEARS	
420.J	DRAWER & CLOSET SPACE OR THEIR EQUIVALENT; ACCESSIBLE TO SLEEPING AREA	

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420.K	SLEEPING ENVIRONMENT CONDUCTIVE TO SLEEP/REST	
430	SMOKING IN AREAS WHERE RESIDENTS LIVE OR PARTICIPATE IN PROGRAMS IS PROHIBITED	
440.A.	BATHROOMS NOT DESIGNATED FOR INDIVIDUAL USE: 1. TOILET ENCLOSED FOR PRIVACY 2. BATHTUBS/SHOWERS PROVIDE VISUAL PRIVACY	
440.B	WINDOWS IN BATHROOMS, SLEEPING AND DRESSING AREAS SHALL PROVIDE PRIVACY	
440.C	EVERY SLEEPING AREA MUST HAVE A DOOR THAT CLOSES FOR PRIVACY OR QUIET; DOOR READILY OPENED IN CASE OF FIRE OR OTHER EMERGENCY	
440.D	RESIDENT PROVIDED PRIVACY FROM ROUTINE SIGHT SUPERVISION OF OPPOSITE GENDER STAFF DURING BATHING, DRESSING, OR TOILETING ACTIVITIES	
440.E	USE OF VIDEO AND AUDIO MONITORING PERMITTED ONLY WITH APPROVAL OF LEAD LICENSING AGENCY	
450.A	LIVING UNIT HAS LIVING ROOM OR OTHER INFORMAL USE AREA FOR RELAXATION AND ENTERTAINMENT; FURNISHINGS COMFORTABLE, HOME-LIKE, & AGE APPROPRIATE	
450.B	INDOOR RECREATIONAL SPACE WITH INDOOR REC. MATERIALS APPROPRIATE TO AGES AND INTERESTS OF THE RESIDENTS	
450.C	IF LICENSED FOR 13 OR MORE- RECREATION SPACE IS DISTINCT FROM LIVING ROOM. (Note: Recreation space not required in every living unit.)	
460.A	STUDY SPACE PROVIDED IN FACILITIES THAT SERVE A SCHOOL-AGED POPULATION	
460.B	STUDY SPACE WELL LIGHTED, QUIET, EQUIPPED WITH TABLES/ DESKS, CHAIRS	
470.A	MEALS SERVED IN AREAS EQUIPPED WITH TABLES/BENCHES/CHAIRS THAT ARE SIZE/AGE APPROPRIATE	
470.B	ADEQUATE KITCHEN FACILITIES AND EQUIPMENT FOR FOOD PREP AND SERVING	
470.C	WALK-IN REFRIGERATORS, FREEZERS, AND OTHER ENCLOSURES PERMIT EMERGENCY EXITS	
480	APPROPRIATE SPACE AND EQUIPMENT IN GOOD REPAIR FOR LAUNDRY	
490	SPACE FOR SAFE STORAGE OF ITEMS (first aid equipment, household supplies, recreation equipment, luggage, out-of-season clothing and other materials.)	
500.A	SEPARATE BEDROOM FOR STAFF AND FAMILIES WHEN STAFF IS ON DUTY FOR 24 HRS. OR MORE	
500.B	SEPARATE PRIVATE BATH FOR STAFF AND THEIR FAMILIES <u>WHEN</u> THERE ARE MORE THAN 4 PERSONS IN THE LIVING UNIT & THE STAFF IS ON DUTY FOR 24 CONSECUTIVE HRS. OR MORE	
500.C	STAFF & MEMBERS OF THEIR FAMILIES NOT SHARE BEDROOMS WITH RESIDENTS.	
510	SPACE PROVIDED FOR ADMINISTRATIVE ACTIVITIES –TO INCLUDE CONFIDENTIAL CONVERSATION AREAS AND STORAGE AREAS FOR RECORDS AND MATERIALS	

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520.A	BUILDINGS/GROUNDS: <ul style="list-style-type: none"> • SAFE, • PROPERLY MAINTAINED, • FREE OF CLUTTER AND RUBBISH. 	
520.B	INTERIOR/EXTERIOR OF ALL BUILDINGS SHALL BE: <ul style="list-style-type: none"> • SAFE, • PROPERLY MAINTAINED, • CLEAN, AND • IN GOOD WORKING ORDER—(locks, indoor & outdoor equipment) 	
520.C	OUTDOOR RECREATIONAL SPACE AVAILABLE & APPROPRIATELY EQUIPPED (not required to be on site)	
530.A	FURNISHINGS/EQUIPMENT: <ul style="list-style-type: none"> • SAFE, • CLEAN, • SUITABLE TO AGES AND • SUITABLE TO NUMBER OF RESIDENTS 	
530.B	CONTINUOUSLY OPERABLE NONPAY PHONE-ACCESSIBLE TO STAFF IN EACH BLD WHERE CHILDREN SLEEP OR PARTICIPATE IN PROGRAMS	
540.A	ALL BUILDINGS: WELL-VENTILATED & FREE OF STALE, MUSTY AND FOUL ODORS.	
540.B	PROVISIONS FOR COLLECTION & DISPOSAL OF GARBAGE/WASTE MATERIALS.	
540.C	BUILDINGS SHALL BE KEPT FREE OF FLIES, ROACHES, RATS & OTHER VERMIN.	
540.D	SANITIZING AGENT USED TO WASH BED, BATH, TABLE, KITCHEN LINENS.	
550.A	HORSES & OTHER ANIMALS KEPT ON PROPERTY MAINTAINED AT REASONABLE DISTANCE	
550.B	ANIMALS KEPT ON PROPERTY SHALL BE TESTED, INOCULATED, & LICENSED AS REQUIRED BY LAW	
550.C	NO STRAY DOMESTIC ANIMALS	
550.D	PETS AND THEIR QUARTERS SHALL BE KEPT CLEAN/ADEQUATE FOOD & WATER	
720.C	DAILY COMMUNICATION LOG: RESIDENTS SIGNIFICANT HAPPENINGS/PROBLEMS	
720.D	HEALTH/DENTAL COMPLAINTS & INJURIES RECORDED (name, complaint, affected area, time of complaint)	
720.E	IDENTITY OF PERSON MAKING ENTRIES IN THE DAILY COMMUNICATION LOG SHALL BE RECORDED	
740.K	A WELL STOCKED FIRST AID KIT MAINTAINED & ACCESSIBLE	
750.A	ALL MEDS SECURELY LOCKED & PROPERLY LABELED	
750.J	PHONE # OF REGIONAL POISON CONTROL CENTER AND OTHER EMERGENCY # POSTED ON OR NEXT TO EACH NON-PAY PHONE WITH OUTSIDE LINE	
990.G	FLOOR PLANS: <ul style="list-style-type: none"> • SHOWING FIRST & SECOND MEANS OF EGRESS • POSTED ON EACH FLOOR 	

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ADDITIONAL REQUIREMENTS FOR MOTHER/BABY PROGRAMS – STANDARD 1070		
1010.I	FEEDING SCHEDULE AND DIRECTIONS FOR FEEDING POSTED IN THE KITCHEN FOR EACH CHILD 18 MONTHS AND YOUNGER	
1010.P	DAILY ACTIVITY LOG FOR EACH CHILD OF THE ADOLESCENT MOTHER <ul style="list-style-type: none"> • WHAT ACTIVITIES THE CHILD PARTICIPATED IN • DOCUMENTS OPPORTUNITIES TO PARTICIPATE IN ACTIVITIES FOR : <ul style="list-style-type: none"> ▪ SENSORY ▪ LANGUAGE ▪ MANIPULATIVE ▪ BUILDING ▪ LARGE MUSCLE ▪ LEARNING 	
1010.T	CRIBS PLACED WHERE OBJECTS OUTSIDE THE CRIB SUCH AS CORDS FROM BLINDS OR CURTAINS ARE NOT WITHIN REACH OF INFANTS OR TODDLERS	
1010.U	PILLOWS & FILLED COMFORTERS SHALL NOT BE USED BY CHILDREN UNDER 2 YEARS OF AGE	
1010.V	INFANT WALKERS SHALL NOT BE USED	
1010.W	ADOLESCENT MOTHERS & THEIR BABIES MAY SHARE A BEDROOM AS ALLOWED BY 420.E, BUT SHALL NOT SHARE A ROOM WITH OTHER ADOLESCENTS OR THEIR CHILDREN	
REQUIREMENTS FOR CAMPSITE & ADVENTURE ACTIVITIES – STANDARD 1080		
1020.K	SEPARATE BED, BUNK OR COT MADE AVAILABLE FOR EACH PERSON	
1020.L	EACH MATTRESS HAS A MATTRESS COVER	
1020.M	SLEEPING AREAS PROTECTED BY SCREENING OR OTHER MEANS TO PREVENT ADMITTANCE OF LIES AND MOSQUITOES	
1020.N	BEDDING- <ul style="list-style-type: none"> • CLEAN • DRY • SANITARY • IN GOOD REPAIR 	
1020.O	BEDDING- ADEQUATE TO ENSURE PROTECTION AND COMFORT IN COLD WEATHER	
1020.P	SLEEPING BAGS, IF USED, FIBERFILL & RATED FOR ZERO (0) DEGREES F.	
1020.T	EACH RESIDENT-ADEQUATE PERSONAL STORAGE	
1020.U	FIRE EXTINGUISHERS MAINTAINED <ul style="list-style-type: none"> • 2A 10BC RATING • NEVER MORE THAN 75 FEET FROM THE EXTINGUISHER TO COMBUSTION-TYPE HEATING DEVICES, CAMPFIRE, OR OTHER SOURCE OF COMBUSTION 	
1020.V	ARTIFICIAL LIGHTING PROVIDED IN A SAFE MANNER	
1020.W	ALL CAMPSITE AREAS WHEN OCCUPIED ARE LIGHTED FOR SAFETY	
1020.Y	TELEPHONE/OTHER MEANS OF COMMUNICATION REQUIRED AT EACH AREA WHERE RESIDENTS SLEP OR PARTICIPATE IN PROGRAMS	