

RIGHT OF REVIEW

As provided by § 63.2-1526(B) of the Code of Virginia, a person aggrieved by the decision of the hearing officer may seek further review of said decision, by the Circuit Court with jurisdiction over the Locality that made the decision which you appealed, in accordance with Article 5 of the Administrative Process Act, Virginia Code § 2.2-4025, *et seq.* Should the person aggrieved by the hearing officer's decision be a teacher licensed by the Board of Education or through an alternative pathway and employed by a local school board, the aggrieved person may petition the circuit court for a trial de novo, by judge or jury. Such aggrieved person is barred from filing any action for judicial review of the agency action or the hearing officer's decision under the Administrative Processes Act (§ 2.2-4025 *et seq.*).

As provided by Rule 2A:2 and 2A:4 of the Rules of the Supreme Court of Virginia, you have thirty (30) days from the date of service (the date you actually receive this decision or the date it was mailed to you, whichever occurs first) within which to appeal this decision by filing a notice of appeal in writing with the Agency Secretary as follows:

James Williams, Commissioner
c/o Solomon Abah
Virginia Department of Social Services
5600 Cox Road
Glen Allen, Virginia 23060

In the event that this decision is served on you by mail, three (3) days are added to that period. Please note that the notice will not be considered timely filed unless it is **RECEIVED** by the Commissioner within the applicable time period.

Please be aware that, although your notice to the Virginia of Department of Social Services of your intent to appeal is required, **you must also file a petition in circuit court in order to perfect your appeal** WITHIN THIRTY (30) DAYS after filing the notice of appeal with the Commissioner.