

**From:** CSA Discussion List [mailto:CSA@LISTSERVER.DHRM.VIRGINIA.GOV] **On Behalf Of** Oruganti, Madhavi (VDSS)  
**Sent:** Monday, November 09, 2009 1:14 PM  
**To:** CSA@LISTSERVER.DHRM.VIRGINIA.GOV  
**Subject:** FW: guidance

Dear CPMT Chairs/CSA Coordinators, Please see the below message from Charlotte McNulty

Good afternoon,

VDSS is in the process of developing policy and providing training for a structured family engagement process to be implemented by local DSS. While they are training on one specific model – Team Decision Making – some localities have already implemented other structured models which are acceptable and appropriate.

Structured models use facilitators. Facilitation for a structured family engagement meeting is provided by a trained facilitator. Consultation with our attorney general resulted in her reporting that this is an allowable billable cost using pool funds 1) because although it will be a required DSS service there is no funding associated with it and therefore the attorney general said that it was not supplantation, and 2) if:

- a. The child is CSA eligible at the time of the meeting.
- b. The cost for facilitation is in a child specific unit of cost as required for all CSA expenditures.

Another consideration for your locality is that the match rate is based on where the child rests his or her head. In other words, if the child is in a residential setting, the cost is at the residential match rate. If the child is in therapeutic foster care or specialized foster care, the cost is at the foster care rate. If it is a foster care prevention expense, then it would be at the community-based match rate.

As with all services through CSA, the decision to use this as an allowable cost rests with each local CPMT.

Thank you for your attention to this matter. If you have any questions, please contact me or your specific technical assistant.

Charlotte McNulty

*Charlotte McNulty*  
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CSA is the listserv for Chairs of the Community Policy and Management Teams (CPMTs) and for CSA Coordinators.