

From: Williams, Edwina (VDSS) <edwina.williams@dss.virginia.gov>
Sent: Tuesday, May 16, 2023 3:13 PM
To: DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV <DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV>
Subject: DOLP Licensing Offices Contact Information – UPDATED 5/4/2023

The attached file is being sent to assisted living facilities, adult day care centers, children’s residential facilities, child placing agencies, child caring institutions and independent foster homes from the Virginia Department of Social Services Email Distribution Service.

*****Please do not reply to this email.*****



Edwina Williams
Program Support Technician/Intake Analyst
Virginia Department of Social Services
Division of Licensing Programs
801 East Main Street, Richmond, VA 23219
(804) 726-7165 www.dss.virginia.gov



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COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

DATE: May 16, 2023

TO: Assisted Living Facilities
Adult Day Care Centers
Children's Residential Facilities
Child Placing Agencies
Child Caring Institutions
Independent Foster Homes

FROM: Tara Ragland, Director
Division of Licensing Programs (DOLP)

SUBJECT: DOLP Licensing Offices Contact Information - UPDATED

We recently updated the VDSS DOLP licensing offices *Contact Information* document:

- The fax numbers for the Eastern, Fairfax, Northern, and Peninsula licensing offices have changed.
- Fax number (540) 857-7364 for the Region 4 Piedmont and Western licensing offices was repaired and now works.
- Please use the "Mailing Address" for a licensing office as it may differ from the physical address.
- Use the fax number or efax email address to fax the intended licensing office.

This updated document is attached. It may also be accessed on the VDSS [public website](#).

If you have any questions about the updated contact information, please email Debra.Reynolds@dss.virginia.gov

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF SOCIAL SERVICES
DIVISION OF LICENSING PROGRAMS
CONTACT INFORMATION**

The Division of Licensing Programs has regional offices located throughout Virginia. Please contact the Licensing Office near you (**See Below**) for information or questions regarding Adult Care and Child Welfare licensing. Information is also available on our website at www.dss.virginia.gov

HOME OFFICE

Virginia Department of Social Services
Division of Licensing Programs
801 East Main Street, 9th Floor
Richmond, Virginia 23219
Fax: (804) 726-7132, E-Fax: dss.dolp@dss.virginia.gov
Statewide Toll-Free # 1-800-543-7545

Region 1

EASTERN LICENSING OFFICE – Adult Programs

420 N. Center Drive, Suite 100
The Shenandoah Building #11
Norfolk, Virginia 23502
Mailing Address: 1604 Santa Rosa Road, Suite 130
Richmond, Virginia 23229
Tel: (757) 247-8020, Fax: (757) 455-0836
E-Fax: eastern_licensing_fax@dss.virginia.gov
Counties: Accomack, Northampton, Greensville,
Prince George, Southampton, Surry, Sussex
Cities: Chesapeake, Emporia, Norfolk, Portsmouth,
Virginia Beach, Franklin

PENINSULA LICENSING OFFICE – Adult Programs

11751 Rock Landing Drive, Suite H6
Newport News, Virginia 23606
Mailing Address: 1604 Santa Rosa Road, Suite 130,
Richmond, Virginia 23229
Tel: (757) 247-8020, Fax: (757) 455-0836
E-Fax: peninsula_licensing_fax@dss.virginia.gov
Counties: Charles City, Gloucester, James City, Mathews, Isle
of Wight, Middlesex, New Kent, York
Cities: Hampton, Newport News, Poquoson, Williamsburg,
Suffolk

Region 2

CENTRAL LICENSING OFFICE – Adult Programs

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229
Tel: (804) 662-9743, Fax: (804) 819-7114
E-Fax: clo.fax@dss.virginia.gov
Counties: Albemarle, Fluvanna, Louisa, Amelia, Brunswick,
Caroline, Chesterfield, Cumberland, Dinwiddie, Essex,
Goochland, Hanover, Henrico, King & Queen, King George,
King William, Lancaster, Lunenburg, Mecklenburg,
Northumberland, Nottoway, Powhatan, Richmond,
Westmoreland
Cities: Blackstone, Charlottesville, Colonial Heights, Farmville,
Hopewell, Lawrenceville, Petersburg, Richmond, West Point

CHILD WELFARE LICENSING UNIT

**(Child-placing agencies, children’s residential facilities and
independent foster homes for all regions of Virginia)**

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229
Tel: (804) 662-7053, Fax: (804) 819-7113
E-Fax: cwu.fax@dss.virginia.gov
Covers: Statewide- all Cities and Counties of the
Commonwealth of Virginia

Region 3

FAIRFAX LICENSING OFFICE – Adult Programs

3701 Pender Drive, Suite 450, Fairfax, Virginia 22030
Mailing Address: 190 Patton Street, Suite 100, Abingdon,
Virginia 24210
Tel: (276) 206-0492, Fax: (703) 934-1558
E-Fax: flo.fax@dss.virginia.gov
Counties: Arlington, Loudoun, Fairfax
Cities: Alexandria, Annandale, Centreville, Fairfax, Falls Church,
Leesburg, Herndon, Vienna

NORTHERN LICENSING OFFICE – Adult Programs

410 Rosedale Court, Suite 270, Warrenton, Virginia 20186
Mailing Address: 190 Patton Street, Suite 100, Abingdon,
Virginia 24210
Tel: (276) 206-0492, Fax: (540) 347-6304
E-Fax: nlo.fax@dss.virginia.gov
Counties: Culpeper, Fauquier, Prince William,
Rappahannock, Spotsylvania, Stafford
Cities: Fredericksburg, Manassas, Manassas Park,
Woodbridge, Dale City

VALLEY LICENSING OFFICE – Adult Programs

1550 Commerce Road, Suite 103, Staunton, Virginia 24401
Mailing Address: 190 Patton Street, Suite 100, Abingdon,
Virginia 24210
Tel: (276) 206-0492, Fax: (804) 819-7104
E-Fax: vlo.fax@dss.virginia.gov
Counties: Augusta, Clarke, Frederick, Greene, Highland,
Madison, Orange, Page, Rockingham, Shenandoah, Warren
Cities: Harrisonburg, Staunton, Waynesboro,
Winchester

Region 4

PIEDMONT LICENSING OFFICE – Adult Programs

210 First Street SW, Suite 200, Roanoke, Virginia 24011
Mailing Address: 190 Patton Street, Suite 100, Abingdon,
Virginia 24210
Tel: (276) 206-0492, Fax: (540) 857-7364
E-Fax: piedmont_licensing_fax@dss.virginia.gov
Counties: Alleghany, Amherst, Appomattox, Bath, Bedford,
Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin,
Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward,
Roanoke, Rockbridge, South Boston
Cities: Bedford, Buena Vista, Clifton Forge, Covington,
Danville, Farmville, Lexington, Lynchburg, Martinsville,
Roanoke, Salem

WESTERN LICENSING OFFICE – Adult Programs

190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (540) 857-7364
E-Fax: wlo.fax@dss.virginia.gov
Counties: Bland, Buchanan, Carroll, Dickenson, Floyd,
Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott,
Smyth, Tazewell, Washington, Wise, Wythe
Cities: Blacksburg, Christiansburg, Bristol, Galax, Norton,
Radford